Ringette Calgary Board Opportunities

2026-2027

President

- Calls and Chairs meetings of the Association, the Board and the Executive;
- Is responsible for the overall direction of the Board and general supervision over the affairs of the Association,
- Is the main spokesperson for the Association,
- Performs other such duties as may from time to time be established by the Board,
- Must have in-depth knowledge of ringette in Calgary, and its Associations;
- Preferably have experience at the board level on a Ringette Association;
- Is an ex officio member of the committees of the Association (the President may be a voting OR a non-voting member)

VP Administration

- Attend RC meetings
- Assists the President as required
- Supervises work of any paid or unpaid administrative staff of the Association
- Ensures that appropriate Contracts & Agreements are in place for paid staff, leases, etc.
- When applicable, oversees the Association office as required
- Ensures that the Association Annual Return, changes in Directors, amendments in the Bylaws, and other incorporating documents are filed with Corporate Registry as required
- Updates Association policy as required
- Manages the “WCRC Legacy Scholarship”
- Oversees:
    - Social Media
    - Office Admin
    - Website Operations

Children's Ringette Director

- Attend RC meetings
- Oversees AS and U10 program in Zone 3
- Ensures LTAD protocols are being followed
- Works with the Division Coordinators
- Oversees Yearend Tournament
- Reports to VP Operations

Coach Development Director

- Attend RC meetings
- Attend Coaches Meetings
- Organize Coaching Sessions & Initiatives for Zone 3
- Reports to VP Programs

Sport Development Director

- Attend RC meetings
- Participation and promoting the opportunities and benefits of participation
- Oversees Sport Calgary Events & Come Try Ringette programs for Zone 3
- Oversees Gym Ringette Program for Zone 3
- Reports to VP Programs

Board Roles will be voted on at Ringette Calgary's AGM in May.
We look forward to having you on Board!

If you require any further information, or want to inquire about a role, please contact Kristyn at admin@ringettecalgary.ca